

# Ontario Medical Students Association - Executive Elections

May 6<sup>th</sup>, 2018

OMA Offices, 150 Bloor St W., Toronto, ON

## Elections Officer

- The 2018 Elections Officer (EO) is Vivian Ng
- All questions may be directed to the EO at [co-chair@omsa.ca](mailto:co-chair@omsa.ca)

## Terms of Positions

- All positions shall be one year
- Terms shall begin immediately after voting ends
- Role transition shall occur within 6 weeks of the election

## Election Procedures

- Nominations go through the form on the OMSA website
- You may run for a maximum of 2 positions, unless you are running for Chair and Co-Chair, in which case you may run for these positions in addition to a Director position
- Nominations will close on **April 22<sup>nd</sup>, 2018 at 11:59PM**
- Using the form, candidates will submit a 250 word submission and may email a photograph to the Elections Officer. These will be provided to the OMSA Council, attendees of the Annual General Meeting, and posted on the OMSA website 1 week prior to the election.
- Nominees may withdraw their nomination at any time by writing to the Elections Officer.
- Nominees will also be asked to prepare a short speech in person or through submission of a video or written statement that would be read by the Elections Officer
- Speeches will be up to 90 seconds in length for Director positions and 120 seconds for the Chair and Co-Chair positions
- There will be a 2 minute question period following the speeches (candidates not present may teleconference in to answer questions).
- The Electorate will be the VP Externals at each school and the outgoing Executive member, unless they are running in the election, in which case it will go to the Elections Officer.

## Descriptions of Positions

### Chair and Co-Chair

- Lead the OMSA Executive, Council and organization as a whole
- Represent Ontario's medical students at the local, provincial and national level
- Maintain and develop external partnerships
- Represent Ontario's medical students as an observer on the OMA Board
- Oversee all OMSA portfolios and projects throughout the year

Current Chair: Andrew Dawson ([chair@omsa.ca](mailto:chair@omsa.ca))

Current Co-Chair: Vivian Ng ([co-chair@omsa.ca](mailto:co-chair@omsa.ca))

### Director of Services

- Broadly organize OMSA services offered to all members, including but not limited to:
  - Medical student equipment sales
  - Clerkship kits
  - OMSA Wellness Retreat
- Develop new services through the OMA for the benefit of all members
- Oversee the services portfolio, which includes wellness committee
- Spearhead provincial initiatives to support grassroots wellness initiatives at each medical school
- Manage contracts with external stakeholders working with the Executive

Current director: Meagan Roy ([services@omsa.ca](mailto:services@omsa.ca))

### Director of Representation

- Lead the vision on lobbying and advocacy priorities of OMSA
- Coordinate longitudinal lobbying efforts, such as letter-writing campaigns and media interviews, to ensure continuous lobbying presence on both provincial and federal levels
- Maintain and develop external partnerships, including but not limited to Health Force Ontario, Health Quality Ontario, and the Ontario Ministry of Health and Long Term Care
- Organize and delegate tasks in the planning and execution of Lobby Day Weekend and associated events
- Lead the team in writing position papers and policy papers that will reflect OMSA's views on healthcare
- Collaborate with the OMA on advocacy and lobbying efforts

Current director: Vivian Tam ([representation@omsa.ca](mailto:representation@omsa.ca))

### Director of Communications

- Lead the communications strategy for OMSA
- Collaborate with the Public Relations department at the OMA and in the publication of Scrub-In, the medical student magazine
- Maintain the OMSA website, blog and social media accounts
- Prepare and update the first-year introduction to OMSA presentation and incoming student handbook in collaboration with other portfolios
- Prepare the OMSA biweekly communique

Current director: Bushra Khan ([communications@omsa.ca](mailto:communications@omsa.ca))

### Director of Finance and Internal Affairs

- Act with the Co-Chairs to organize all meetings of this section
- Organize the OMSA Executive meetings' agenda items and distribute it with the relevant material to OMSA Council in a timely manner
- Act at the meeting Chair/Speaker at all OMSA meetings
- Conduct the correspondence of the Executive when applicable
- Maintain OMSA records and work to preserve institutional memory including the OMSA Google Drive
- Develop a yearly budget and maintain accounting records
- Advise the council on all financial decision
- Oversee grants distributed by OMSA including but not limited to: the Innovator Grant, Conference Grants and OMSW scholarship

Current director: Céline Allen ([information\\_officer@omsa.ca](mailto:information_officer@omsa.ca))

### Director of Education

- Lead the educational activities of OMSA and advocate for students in aspects of medical education
- Represent OMSA on external committees and academic forums, including but not limited to:
  - College of Physicians and Surgeons of Ontario (CPSO)
  - Council of Ontario Faculties of Medicine (COFM)
- Develop resources to support students throughout medical education including the incoming student handbook and the physician workforce trends guide
- Prepare position papers on topics within medical education
- Oversee the Medical Student Education Research Grants (MSERG) and continue to find funding to support the program
- Explore projects related to mentorship in medicine

Current director: Sydney McQueen ([education@omsa.ca](mailto:education@omsa.ca))