



Ontario Medical
Students Association

REPRESENTATION PORTFOLIO: CALL FOR APPLICATIONS

Drafted by: Silvio Ndoja, Director of Representation 2018/2019

INTRODUCTION

I'm excited to introduce you to the Representation Portfolio. My name is Silvio Ndoja and I am the Director of Representation. The purpose of the Representation Portfolio is to represent medical students to government bodies and external organizations. Our flagship event is Lobby Day, where we collectively advocate for a topic chosen by medical students. This past year we advocated for unmatched medical students. However, Lobby Day is just our big public event. The Representation Portfolio is active all year working for medical students. We are currently recruiting students who are interested in joining this exciting team. As part of this file, you will have a lot of independence, responsibilities, and opportunities to grow. It is a great opportunity to gain new skills and help advocate for your fellow medical students.

Below are a list of positions we are recruiting for and a brief overview of their scopes. If you have any questions, do not hesitate to contact me at representation@omsa.ca or any of the file leads listed below.

LONGITUDINAL GOVERNMENT TEAM

Broadly speaking, the goal of OPAC's Longitudinal Government Team is to build long-term relationships with government while advocating for various healthcare issues on behalf of Ontario's medical students.

File Leads: Avrilynn Ding (ading@qmed.ca) and Nikhita Singhal (nikhita.singhal@medportal.ca)

POSITIONS

1. **Longitudinal Government Team Member** : As a member of the team, you will be required to fulfill 3 responsibilities. These may sound daunting, but you will receive any support you need from the Team Leads! We are looking for students from each Ontario medical school.
 - Develop a relationship with the Member of Provincial Parliament (MPP) in your medical school's local riding; for medical schools with multiple campuses, this refers to the riding of the original site. To do so, you must meet with the MPP a minimum of 3 times during the year, including at least once after our annual Lobby Day in the spring. To ensure meetings are as productive as possible, you must conduct adequate research on your MPP in order to understand their priorities and previous positions on policies before meeting with them.
 - Plan one event during the year in collaboration with the MPP as well as any other groups that may be interested (e.g., relevant community organizations or medical school interest groups). The event should target a health concern in the community that aligns with OMSA's stances, and aim to raise awareness/educate community members about this issue.
 - Provide research support on healthcare issues for other government meetings; a major topic this year will be physician workforce planning (following up from last year's Lobby Day).

APPLICATION QUESTIONS

1. What will you bring to this role? Elaborating on relevant experience and your motivation for joining the team is welcome, but please devote part of your response to any ideas you can bring to the team and/or your role. (200 words maximum)
2. Please briefly describe an idea for a potential event that could be held at your school to help engage medical students in a topical health issue while collaborating with a local MPP (as well as any relevant community organizations). (200 words maximum)
3. Which medical school do you attend?

PARTNERSHIPS TEAM

The goal of the partnership file is as follows: pursue, develop and maintain partnerships with organizations that (1) foster opportunities for students to develop practical advocacy skills, and (2) pursue mandates whose aims and goals align with the Lobby Day theme.

Objective(s):

- To build a partnership network that will enhance the OPAC's capacity to achieve its mission
- To advocate alongside partner organizations whose work is congruent with our Lobby theme, and for whom our strategic voice will add value
- To build partnerships that will enhance the skills of OPAC and provincial medical students' advocacy skill
- To strengthen OPAC's relationships with stakeholders who operate within the broader health and public policy community

No experience is required; however, the following skills are an asset:

- Experience researching, developing and maintaining partnerships at the organizational/institutional level
- Strong understanding of institutions and organizations that can help medical students build advocacy skills including op-ed writing and editing, campaign design and management, etc.
- Experience working with partners/stakeholders outside of the individual's home organization
- Understanding of the components of an MoU or Terms of Reference documents

File Lead: Sharon Yeung (syeung@qmed.ca)

POSITIONS

1. **Partnerships Team Member:** In your position, you will be responsible for maintaining and growing the relationship with one organization and will work with other team members to determine strategic directions for OMSA's partnerships.
 - Liaise with our existing partners, joining meetings in person or via teleconference; producing deliverables as required
 - Check in periodically with the Chair/Director with regards to each existing partnership, achievements and future goals
 - Identify new relevant individuals/organizations suitable for one or both categories of skill building and Lobby theme partnerships
 - Identify goals/the value-added to OPAC in case of an established partnership
 - Under guidance of the Chair/Director, establish contact with the partner and develop terms of a possible Memorandum of Understanding (MoU)
 - Draft, discuss and formalize MoUs with new partners and fulfill these terms on behalf of OPAC

APPLICATION QUESTIONS

1. Please write a brief (max 300 words) statement indicating your interest, experience, and qualifications for joining the Partnerships Team.
2. Name and describe one organization that you believe would be a valuable partner to OMSA. Explain how the organization of choice would accord with OMSA's mandate.

POLICY & RESPONSE TEAM

There are two main roles of the Policy & Response Team (PRT), formerly the Rapid Response Team. First, the PRT will create and assist in the creation of high quality resources related to health policy. These resources include infographics, primers, and position papers that will be used by OMSA both internally (for medical students) and externally (for the public and other healthcare stakeholders). Second, the PRT will prepare and review communication pieces (press releases, opinion articles) in response to changes in healthcare policy in Ontario. This team works alongside the other OPAC teams and OMSA committees in the preparation of these documents.

File Lead: Austin Yan (ayan049@uottawa.ca)

POSITIONS

1. Policy & Response Team Members:

- Shared responsibilities include:
 - Reviewing and editing position papers, policy statements, and other resources
 - Helping to draft press releases and opinion pieces to respond to current events
- Specific projects (i.e. an infographic on changes to OHIP or a primer on cannabis legislation) will be assigned to the team with a specific member responsible for leading the project.
- One person will also serve as liaison between OPAC and the **OMSA Communications Portfolio**, who will be responsible for sharing and promoting resources on social media

APPLICATION QUESTIONS

1. In 150 words or less, explain why you are interested in joining the Policy & Response Team.
2. In 150 words or less, describe a health policy issue of interest to you and why that issue should be important to all medical students.
3. Summarize your answer from question 2 in 280 characters (spaces included).

LOBBY DAY TEAM

Lobby Day is a yearly weekend full of advocacy related training around a specific topic chosen by Ontario medical students. We learn about the topic at hand, train in relevant media/advocacy skills and put them into practice by lobbying Ontario MPPs in the Spring each year. However, the weekend takes a lot of planning and dedication year-round and we are looking to fill out a new team for the 2018/19 year and hope you'll consider applying! Experience is NOT necessary, just a passion for advocacy and a desire to learn!

In terms of commitment, each member of the Lobby Day team will be committing to work with the Lobby Day Coordinators through to and including the running of Lobby Day itself. **Each individual will be responsible as part of a pair for researching, presenting, and refining lobby day 'asks'** surrounding our Lobby Day theme (theme TBD in Fall 2018). **Each individual will also be responsible for another task (see below)** as part of another duo, and it is in this way that the roles within the team will differ. All roles will have the input of both Lobby Day Leads who will serve to advise, aid, and collaborate throughout the process.

Lobby Day Leads: Michael K. Parvizian (michael.parvizian@medportal.ca) and Maham Bushra (maham.bushra@mail.utoronto.ca)

POSITIONS

1. **Logistics Coordinator:** Responsible for key aspects of logistics including hotel booking/room arrangements, budget, etc.
2. **(Social) Media Coordinator:** Responsible for helping to coordinate our social media campaigns before, during, and after Lobby Day. Any media/design experience is an asset.
3. **Personnel Coordinator:** Responsible for arranging speakers/interest group representatives for Lobby Day training and Lobby Day, including coordinating things such as parking, thank you notes, etc.

APPLICATION QUESTIONS

1. Why are you interested in being a part of the Lobby Day Team? (150 words maximum)
2. What skills, experiences, or qualifications do you possess that will be an asset to this position? (200 words maximum)
3. Describe a relevant topic that you believe should be chosen for this year's Lobby Day, and explain why it is important for/to medical students in Ontario. (200 words maximum)