

JUNE 30, 2021

# VP EXTERNAL

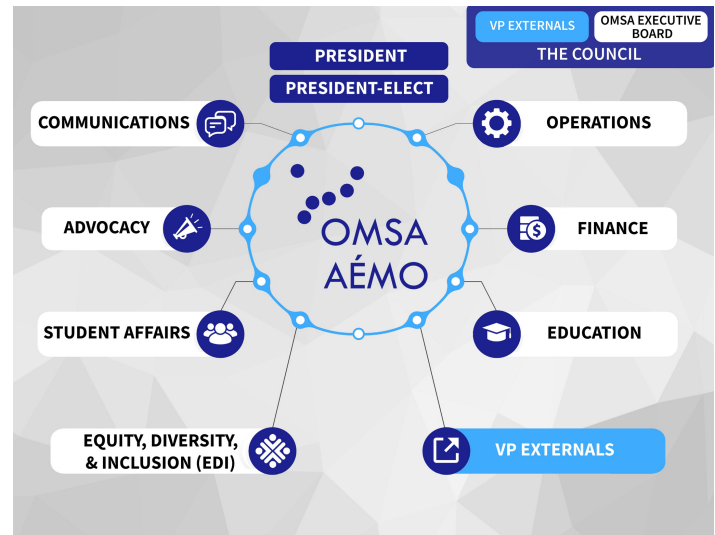
## ROLES & RESPONSIBILITIES TO THE ONTARIO MEDICAL STUDENTS ASSOCIATION

*This document is meant for use by medical societies at each of Ontario's 6 medical schools, to share with prospective applicants in order to inform them of the role and responsibilities that VP Externals have to OMSA.*

As VP External, you act as 1 of 12 "**Subsection Representatives**" to the OMSA Council (2 x 6 Ontario medical schools). The remainder of the OMSA Council is organized as in the figure:

As a VP External, **you have a vote on OMSA Council** as we pass important motions pertaining to our programs and services, grants, events, opportunities, and advocacy efforts.

You will also have the opportunity to **collaborate with peers** from across the province, learn about issues related to **medical education and healthcare**, and engage in **provincial health advocacy!**



## MANDATORY RESPONSIBILITIES

1. Attend and participate in all **OMSA Council meetings**
  - o 7 half-day meetings held every 6 weeks from Sept-May. Meetings may occur virtually, or in person at the OMA offices in Toronto
  - o If a meeting is held in person, you will have the option to call in virtually. All meeting expenses incurred (travel, accommodations), will be covered
  - o At each meeting, present an update/report from your medical society (e.g., new and pertinent initiatives, pre-clerk/clerk activities, upcoming events)
2. Attend and participate in the **Leadership Summit** (held in May)
3. Assist in coordinating your school's delegation to the **Ontario Medical Students Weekend (OMSW)**, and assist in the organization of the event (if held at your school).
4. **Promptly share the monthly OMSA communiqué** with your student body over email, Facebook, or other channels, in order to maximize awareness & engagement with OMSA events
5. At the request of OMSA President/President-elect or VPs, **communicate events, initiatives, and opportunities** to your school's student body on an ad-hoc basis
6. Participate in at least 1 OMSA subcommittee (e.g., Governance, Day of Action, OSMERC)
7. Act as an evaluator for 2 separate OMSA grants (e.g. Innovator Grants, Sponsorship Grants, Conference Grants)

## OPTIONAL RESPONSIBILITIES

1. Attend OMSA-organized events throughout the year (E.g., Day of Action, Winter Retreat, subcommittee-specific events)
2. Participate in OMA Networks, Panels, and Working Groups

